

Number: **BP 044**

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Initiating Dept./Div.: SOD



## BOARD POLICY

### BOARD LEADERSHIP AND COMMUNITY REPRESENTATION

#### PURPOSE

The Board of Directors has deemed it necessary for the efficient operation of Central San to establish a process for annual selection of Board Members to serve as:

- **Board President and President Pro Tem;**
- **Board Liaisons** to Contra Costa County and the cities and towns within its service area; and
- **Board Representatives** to various governmental bodies and joint powers authorities.

#### POLICY

##### 1. **Rotation of Board President and President Pro Tem**

- a. The Board has established the following rotation schedule for the positions of Board President and President Pro Tem:

<b>Year</b>	<b>President</b>	<b>Pro Tem</b>
2024	Member Lauritzen	Member McGill
2025	Member, Division 2	Member, Division 3
2026	Member, Division 3	Member, Division 4
2027	Member, Division 4	Member, Division 5
2028	Member, Division 5	Member, Division 1
2029	Member, Division 1	Member, Division 2
2030 and beyond	Rotation by division continuing the above sequence	Rotation by division continuing the above sequence

- b. Annual Elections. Effective January 1 each calendar year, the Board shall take action at a meeting to elect the designated President or President Pro Tem in accordance with the above rotation schedule.

- c. Exceptions to Rotation Schedule. The Board may, by majority vote, deviate from the above rotation schedule in any given year.

**2. Appointment of Board Liaisons**

- a. Board Members will serve as a liaison to the cities or towns in their respective division. To the extent there is a split, or have more than one Member, the liaison for those areas will be nominated by the Board President, and approved by the Board annually. Until the full transition to division-based Districts, Board Liaison appointments would apply until calendar year 2024:

Contra Costa County*	Lafayette (District 2)	Pacheco**
Alamo*	Martinez**	Pleasant Hill**
Clayton**	Moraga (District 2)	San Ramon**
Concord**	Orinda (District 2)	Walnut Creek (District 3)
Danville*		

* Contra Costa County	Member Hockett (including Alamo and Danville)
** Split amongst Members Lauritzen and Pilecki	Member Lauritzen: Martinez, Pacheco and San Ramon  Member Pilecki: Clayton, Concord, and Pleasant Hill

- b. Exceptions. In any given year, the Board may, by a simple majority vote, make exceptions to Board Liaison designations in special circumstances.

**3. Appointment of Board Representatives**

- a. The Board has determined that Board Members should be appointed to serve as Board Representatives to various organizations. The Board President shall nominate, and the Board shall approve annually, appointments of Board Representatives to the following organizations:
  - 1) California Special Districts Association – Contra Costa Chapter (CCSDA)
  - 2) Contra Costa Local Agency Formation Commission (LAFCO)
  - 3) Contra Costa Water District (CCWD)\*
  - 4) Dublin San Ramon Services District (DSRSD)
  - 5) East Bay Municipal Utility District (EBMUD)
  - 6) East Bay Regional Parks District (EBRPD)
  - 7) Mt. View Sanitary District (MVSD)
  - 8) Pleasant Hill Recreation and Park District (PHR&PD)\*\*
  - 9) Valley Water (formerly Santa Clara Valley Water District)
  - 10) State Water Resources Control Board

11) Bay Area Air Quality Management District

*\*\*Same as Board Liaison to City of Pleasant Hill*

- b. List of Organizations. In any given year, the above list of organizations may be expanded or contracted by the Board President in accordance with Central San's needs.
- c. Voting Delegates. Both the representative and any alternate Board Representative to CCSDA shall serve as voting delegate or alternate voting delegate, respectively.
- d. Exceptions. In any given year, the Board may, by a simple majority vote, deviate from the above list of representative designations in special circumstances.

3. **Alternates**

Where desired, the Board President may recommend alternate Board Liaisons or Board Representatives, and the Board shall approve annually such alternates to serve as backup to the appointed Board Liaison or Representative.

4. **Meeting Stipend/Expense Reimbursement**

Board Members serving as Board Liaisons to or Board Representatives of the above entities (including appointed alternates, if any) shall be eligible to receive the meeting stipend or expense reimbursement for participating in events and activities associated with these entities in accordance with District Code Section 2.04.030 and Board Policy No. BP 045 – *Board Compensation, Benefits, and Expense Reimbursement*.

*[Original retained by the Secretary of the District]*